

BOARD MEETING MINUTES

January 20, 2009 / 7:30 am, Western New York Healthcare Assoc.

OFFICERS:

| | | |
|-------------|------------------|---|
| President: | Larry Nowak | X |
| Pres-Elect: | Jill Schaefer | x |
| Secretary: | Christine Blidy | x |
| Treasurer: | Jennifer L. Dunn | x |

DIRECTORS

| Class of 2009: | | Class of 2010: | |
|----------------|---|----------------|---|
| Judy Conti | x | Mark Cye | x |
| Tamara Dickey | | Rachel Davis | x |
| Ed Thomas | | John Galley | x |
| Debbie Cudzilo | x | Linda Hall | X |

COMMITTEES:

| | | |
|-------------------------------|--------------------|---|
| Membership: | Mary Mahaney | x |
| | Kristen Chapman | |
| Patient Financ'l Svcs: | Suzanne Roccisano | x |
| | John Galley | x |
| Reimbursement: | Paul Sweet, | |
| | Russell A. Previte | x |
| Patient Access: | Debi Stull | x |
| | Rose Taddio | |
| Davis Chapter Mgt.: | Susan Dybas | x |
| Activities: | Michael Sammarco | |
| | Mary Ann Miccichi | x |
| Website: | Robert Bragg | |
| Sponsorship | Susan Brown | x |
| | Peggy McDonough | |
| Educational Programs: | Jill Schaefer | x |
| | Rachel Davis | x |
| Newsletter: | Loralee Voelker | x |
| | Bruce Liebel | X |
| Certification: | Bruce Liebel | x |

The minutes from the October 28th and December 2nd meeting were approved.

PRESIDENT'S REPORT

Nomination Committee:

Jill Schaefer will be moving into the President's position next year. Larry indicated that the president-elect and secretary positions must be approved by the committee. Nominations are needed for board members/directors.

Mini-LTC:

We are hosting this conference in conjunction with the Hudson Valley Chapter. There is an interest in holding this in the Buffalo or Niagara Falls area. Suggested dates are Sunday June 7th and Monday June 8th. Specific locations are currently being investigated.

PRESIDENT ELECT and EDUCATIONAL REPORT

Jill encouraged members to submit nominations and provide notification if current committee chair's will continue in their roles or if they would like to step down.

Jill is investigating the possibility of ordering polo shirts for the officers, committee chairs and board of director members. She will provide additional information in the next few weeks.

The charge master seminar will be held on Feb 3rd and Feb 4th. John Galley requested that additional detail be obtained relating to the times that individual departments will be covered. An email will be sent to the speaker requesting this information.

A basic cost reporting session may be held and it will include introductory information. This would be in addition to the usual cost reporting sessions which are held on an annual basis.

The Spring Institute will be held on April 30th. A tentative agenda was distributed for review at the meeting.

TREASURER'S REPORT:

The treasurer's report was distributed and reviewed. Our chapter has recently purchased the 2009/2010 core exam, patient financial services and the accounting and financing review books.

The dues rebate has been received from National but has not yet been booked. Jennifer will record this deposit and report this at the next meeting.

In light of the large account balance, \$20,000 was transferred from the checking account to the savings account

NEWSLETTER:

The next newsletter will be distributed on Friday. Please submit any additional information or articles to Lorelee in the next day or so.

MEMBERSHIP:

We are currently at 177 members with 2 reinstatements. Last year the total member count was 187.

A presentation advocating membership and outlining the associated benefits will be provided prior to the start of the chargemaster seminar.

SPONSORSHIP:

The sponsorship listing was reviewed and Larry has requested that further follow-up by email and phone be completed as assigned at the meeting.

DAVIS CHAPTER MANAGEMENT

The 3rd reporting period runs from November 1, 2008 through January 31, 2009. The reports for this reporting period are due by February 10, 2009. These reports include the Education Program Tool Updates (complete to date), and the Chapter Newsletter Report once the next issue of Fine Print is published.

Susan Dybas would be interested in having someone become involved and eventually take over the Davis Chapter management duties. She would be willing to stay on and work with this person until they were comfortable with taken on these duties. She would also be willing to remain involve and/or coordinate the Founder's points and awards.

PATIENT ACCOUNTS

The workers comp conference was attended by approximately 10-12 people, many of which were from physician's office.

Suzanne Roccisano will be stepping down as the Patient Financial Services Committee Chair. Her years of service have been appreciated. Recruitment of a new committee chair will begin and be discussed in more detail at the nomination meeting.

REIMBURSEMENT

The annual cost reporting sessions will be starting soon. Dates will be announced as they become available.

HFMA is offering a national teleconference relating to bad debt January 21st 3-4pm (tomorrow). This is being offered for \$100. The contact phone number was provided for any of those who are interested in registering at the last minute.

A suggestion was made to hold another WNY session relating to bad debt. There is a speaker who will be discussing bad debt as part of the Spring Institute.

CERTIFICATION:

Three members have passed the Core Exam and will now be preparing for the specialty exam. The 2009/2010 study guides were purchased.

PATIENT ACCESS:

Rose Taddio and Debbie Stull will be stepping down as committee chairs this year. Dave Anderson is interested if another co-chair can be identified. Their service has been appreciated.

SOCIAL COMMITTEE:

The Orchard Park Country Club has been reserved for the Spring Banquet. The cost of this banquet is estimated at \$44 per person which includes dinner and a two hour open bar. The sit down dinners are reasonably priced in comparison to the buffet so Mary Ann will look into this option. The date is May 15.

Pricing of \$50 per couple or \$30 for an individual was discussed and approved.

The Rochester chapter is holding their Euchre tournament on January 31.

YERGER:

Jill is currently working on a submission. Bruce has written an article relating to the Yergers for this month's newsletter.

OTHER:

The establishment of the chargemaster committee was discussed. There is interest in getting this off the ground. Larry has someone in mind as a potential committee chair and will approach this individual to see if there is an interest.

The next board meeting will be held on February 17th at the Western New York Health Care Association at 7:30 am.