



3. Chairs/Co chairs- Continuation as a co chair for next year. Some openings. If interested let Bruce know. Pt Access opening, Debbie will continue, Rose will not. Membership, Jill will continue, need someone new as well. News letter, Lauralee will continue and we need someone else as well to assist.
4. Rosters- all co chairs, officers, board members are added each year so you get your points. Also get points for being a committee member. President has to enter, reimb, pt access, pfs, education. By end of year it will be updated with anyone assisting with programs etc. Eight people to be awarded with Bronze, Silver & Gold awards.
5. Succession Planning- Need two people for Sponsorship Committee.

Nominating Committee Results- Committee met end of Jan- Identified slate of officers and Board of Directors. They have all been contacted. Current President-elect moves to President, Jill has been nominated to be President elect, Christine Blidy, Secretary; Treasurer -Jen will enter 3<sup>rd</sup> year, Director class of 2010- 4 members 3 have been contacted and said they would serve, John Galley, Linda Hall, & Rachel Davis, Mark Cye needs to be contacted. A slot in the 2009 class, with Christine moving up to Secretary, opens up and Debbie Cudzilo has offered to fill that term for one year. Need to vote on these nominations. Need to swear them in at the annual banquet. New officers take affect 6/1/08. Many things they must do before hand. They need education. All four may go to the LTC. It helps with education.

6. Euchre Lessons- Bruce went to the Rochester Euchre Tournament. Our chapter is planning on doing one. It is casual and anyone can play. Bruce will offer lessons on how to play-contact him.
7. The March meeting is scheduled for 4pm 3/20 . This is a holiday week. Would people prefer this date or another day due to holiday? All agreed it should stay as scheduled. Location to be determined. It is normally at the Marriott.

### **Certification:**

Jill took the Finance Accounting section and passed. Three people will take the Finance/Accounting Specialty Exam on Tuesday. A few people are interested in taking the core exam next time. The book is good through this year. Bruce and Jill have volunteered to help people interested. In the future.

### **Treasurer's Report:**

Larry reported that Jan was a quiet month. Expenses \$100 for charge master deposit, \$276 for holiday social event, \$28 interest income, \$39 depreciation. A motion was made to accept the report.

### **Education:**

1. Larry reported that next week on 2/28, Accounting 101 will be presented by Jill at Buffalo General Hospital's Swift Auditorium. Too date approximately 30 people signed up. Larry contacted officers last week to discuss a similar pricing structure like we had for the charge master, pay for the first 5 and the rest are free. An email was distributed that encouraged Managers to go. The cost was a concern at \$30 a head. This was agreed upon by the officers. We are not charged for the use of the auditorium. A continental breakfast will be served which will not be much cost for us.
2. The Cost Report education session will be held in Batavia 4/4/08. Notice will be coming out. Make sure we get the credit for our chapter. Some confusion last year.

3. Spring institute- Larry and Rachel put together a list of everything that has to be done. Duties include setting up a vendor fair-John Eichner will consider, Agenda needs to be put together for the speakers, send letters out , contact vendors, travel arrangements, registrations, take care of equipment, get vendors set up, binders need to be put together. The date is set for 4/29/08 at the Millennium, located by the Galleria Mall. Registration will be 8-8:30; program starts at 8:30 ends at 5PM with a social afterwards. Mary and Tamara volunteered to handle the registration. Bruce will work on evaluations. Rachel will do the badges.
4. Charge Master session was a success. The weather hindered attendance. Had quite a few education hours. Cash receipts were about \$10,000. Power point was emailed after the program. 19 members, 36 non members attended on day one, 20 members, 32 non members attended on day two.

### **Communication:**

Bruce reported that with the Institute on 4/29 and the next newsletter due 4/30/08, he will try and get it ready prior to the Institute to ensure the deadline is met. As a result of the deadline and the Banquet not being until May, we will print a "Fine Print-Extra", a 5<sup>th</sup> edition, in May, so as to satisfactorily report on both events and give them the needed exposure. Get articles to Bruce or Lorelee by the beginning of April for Spring Fine Print edition.

### **Membership**

Jill reported as of 1/31/08 the chapter had 180 members, with 182 being our beginning count. We could qualify for Bronze Award if we can get 3 more members. For January, we welcomed 3 new members and reinstated 2 members. New members get \$50 credit towards future education.

### **Sponsorship**

\$17,500 paid-to-date.

\$25,000 pledged in total. Our 2008 goal was \$20,000

Bruce & Sponsorship Committee will follow up with those not paid.

7 new sponsors, 2 moved up, Med Rev moved to Platinum, Unyts moved up to gold

### **Davis Chapter Mgt:**

1. Susan reported that reports due to national by February 10, 2008. The Member Communications Report & the Educational Reporting through the Program Planning Tool updates were all submitted on time.
2. The 2007-2008 third Period DCMS Acknowledgement Report (11/1/07-1/31/08) has not been published yet. When it is published, it will be made available for review.
3. The 4<sup>th</sup> reporting period is the last reporting period for this year. It runs from February 1 through April 30<sup>th</sup>.
4. The reports due to National by April 1, 2008 are: Chapter Leader Roster for 2008-2009 and leadership Training Conference (LTC).
5. The reports due to National by May 10, 2008 include: Verification of Board Meetings (2008-2009)-submitted by President-elect and Program Planning Tool Final Updates for 2007-2008.
  1. 2/22/08-PFS & Pt. Access Meeting with Speaker
  2. 2/28/08- Healthcare Accounting 101
  3. 4/29/08- Spring Institute
6. Member Communications Report- Final Reports 2007-2008.

7. Founders Contact: Susan is planning to participate in the Founders Contact Leadership Audio Web cast today. If any new information will be reported at the next Board Meeting.
8. A reminder to submit any speaking engagements that you may have during the year as they occur to her. Please send the agenda with the running time and description of the speaking engagement and Susan will enter them as they occur to the Founders Points.

### **Patient Financial Services:**

Joint meeting with PFS and Patient Access it scheduled on 2/22/08 from 8:30am-10:30am at WNYHA. Russ is speaking on bad debts. There are about 25 signed up.

### **Reimbursement:**

Russ will be speaking on Medicare Bad Debt and The Uninsured Discount policy at PFS/Pat. Access Meeting, and the Committee is planning on meeting Friday, February 29<sup>th</sup>, to begin discussion on new ICR, Exhibit 50, on Financial Assistance Data. It was suggested that notice go out to the general membership, as PFS & others are involved in collecting this data. Notice to go out shortly.

### **Social Activities:**

Maryann reported that she has been pricing locations for the Banquet. Salvatore's Italian Garden and the Millennium were contacted and neither one has 5/16 open. It was down to 5/9 and 5/23 as being available. The cost to attend last year was \$30 per person and \$50 per couple, as the Chapter subsidizes part of it. Russ's band will play again. Which date is preferred? 5/9 or should we go for June. Can try other places for prices as well. Everyone felt that 5/9 at Salvatore's was good. Buffet was voted for. The price seems reasonable. The buffet includes dessert, appetizer, soup, and fruit. Maryann will take care of getting the invitations same as last year.

Mike reported on the Euchre tournament being planned. Friday nights are busy at the site, so would anyone be interested in a Sunday afternoon? The following dates 3/30 or 4/6 being looked at for Sunday afternoon at the Eldridge Club in Tonawanda. Mike will follow up and let everyone know.

### **Patient Access**

Joint meeting with PFS scheduled for 2/22/08

### **Other Matters:**

Is there a mini-LTC this year? It is scheduled for June. Larry will provide more details next meeting. Rochester is helping to organize it.

Next meeting is March 20, 2008

Meeting adjourned at 8:34AM.

Respectfully submitted,  
*Susan M. Brown*  
2006-07 Chapter Secretary

