

**HFMA – Western New York Chapter 62
Minutes of June 16, 2008 Board Meeting**

OFFICERS

President:	Larry Nowak	x
Pres-Elect:	Jill Schaefer	x
Secretary:	Christine Blidy	x
Treasurer:	Jennifer L. Dunn	x

DIRECTORS

<u>Class of 2009:</u>		<u>Class of 2010:</u>	
Judy Conti	x	Mark Cye	x
Tamara Dickey		Rachel Davis	
Ed Thomas		John Galley	x
Debbie Cudzillo	x	Linda Hall	x

COMMITTEES:

Membership:	Jill Schaefer	X
	Kristen Chapman	
Patient Financ'l Svcs:	Suzanne Roccisano	
	John Galley	X
Reimbursement:	Paul Sweet,	X
	Russell A. Previte	
Patient Access:	Debi Stull	
	Rose Taddio	
Davis Chapter Mgt.:	Susan Dybas	X
Activities:	Michael Sammarco	X
	Mary Ann Miccichi	X
Website:	Robert Bragg	
Sponsorship	Susan Brown	
	Peggy McDonough	
Educational Programs:	Jill Schaefer	X
	Rachel Davis	
Newsletter:	Loralee Voelker	
Certification:	John Eichner	

The minutes of the last meeting were approved by MaryAnn Micchi and Judy Conti.

Mini LTC:

Larry requested feedback from the group relating to the value and benefit of the mini Leadership Training Conference held in Rochester on June 8th and 9th. Response was positive – first time attendees found the sessions particularly valuable.

Next year the Western New York Chapter will be hosting the mini-LTC along with Hudson Valley.

Chapter Awards:

Bruce sent out a letter to the board and officers outlining the awards that the chapter will be receiving at the ANI at the end of this month.

Larry presented the fellowship award to Bruce Liebel. Mike Osborne also received a CHFP award.

Yerger Committee:

Bruce presented a proposal to establish a Yerger award committee. This committee would provide education and assist in the development and submission of the application for these awards. Bruce has offered to chair this committee along with Jill Schaffer.

Larry proposed that the board approve the establishment of this committee. This was passed by all board members and officers in attendance.

Balanced Scorecard:

The Chapter's balanced score card measures for 2008-2009 were distributed at the meeting by Larry Nowak for review and discussion.

Certification Study Group:

Larry inquired about the level of interest associated with the certification exam and establishing a new study group. It was decided that there was enough interest to begin again. Members tentatively agreed that the study group would begin later in the summer with plans to take the exam for all those interested the first week of October. Bruce Liebel, Jill Schaffer and John Eichner will act as proctors for this exam and lead the study group meetings.

Treasurer's Report

The treasurer's report was presented by Jennifer Dunn. In addition she presented a separate report outlining the expenses and revenues for each educational session throughout the year which indicated that the total revenues amounted to \$33,330 with expenses of \$14,722.

Jenn Dunn is continuing to attempt to implement Quick Books through HFMA and Larry will follow-up to ensure that this is fully operational as quickly as possible.

This years ANI expenses will be moved to prepaid expenses under the budget through 5/31/08.

Motion made to approve financial statements by Larry. Seconded by Christine Blidy.

Financial Review:

Outside review to be conducted the middle of July. This is due by August 1st.

HFMA Survey:

Jill Schaffer discussed the survey that was submitted which was sent out to the membership a couple of months ago. Response was received from 17 members. Input on surveys relating to education and social offerings was discussed. Mike Sammarco and Mary Ann Micchi will look into a Bison's Game. There was also interest in a new member social event. Kristen will research and get back to the group with suggestions.

Educational Report and Program Planning Tool:

Jill Schaffer is continuing to record hours using the HFMA national tool. There is a Workers Comp session scheduled in July. Additional offerings will include 990 changes, charity care and the continuation of "101" sessions including accounting, reimbursement and PFS.

Thirty-seven people are currently enrolled for the Workers Comp session.

Communication: Laura Lee and Bruce will get together and provide a schedule of anticipated newsletter publications. Susan Dybas will provide the quarterly due dates established by HFMA. One newsletter has already been distributed for this fiscal year.

Membership:

May numbers were at 189. In June there was one re-instatement and one transfer.

A suggestion was made to offer "scholarship" opportunities to encourage membership and recruitment.

Patient access participation should be further encouraged and membership will need to be grown in this area.

Sponsorship:

Forms, letters, and lists are developed. Letters are generally sent out in October.

Chapter Davis Management:

Susan Dybas outlined the HFMA national due dates for many of the required information elements and reports. All reporting requirements are current.

Patient Access:

John Galley has arranged for the Healthy Net presentation to be recorded at UB. Susan Dybas will be looking into the rules associated with counting educational hours for members who choose to watch the CD rather than attend the session.

Social Committee:

Planning for the Golf outing continues. A request for prizes and donations has been sent out.

Inquiry made as to how much has been budgeted for social activities for 2008/2009. Jen will follow up with Mike Sammarco.

In light of the continuing increase in assets, a suggestion was made to increase the amount of money budgeted for social events. This would be used as a tool to recruit new members and to maintain current levels of membership.

Reimbursement Committee:

This committee continues to have great participation. Discussion ensued relating to a proposal to hold regional reimbursement meetings. Topics include state budget changes including APGs.

APG session will be held by DOH on Monday June 23rd.

Wage index sessions with a consultant continue to be of high interest and high impact to the Buffalo Niagara region.

Region 2 Educational Session:

Email blast sent out. Session will be held at the Turning Stone Casino in Verona NY October 22 – 24th.

Meeting was adjourned at 8:50 am

The next board meeting will be held August 19th at 7:30 am at the WNYHCA.

Respectfully submitted,

Christine Blidy
2008-2009 Chapter Secretary