

BOARD MEETING MINUTES

Tuesday, September 23, 2008 / 7:30 A.M. WNYHA Offices

OFFICERS:

President:	Larry Nowak	X
Pres-Elect:	Jill Schaefer	X
Secretary:	Christine Blidy	X
Treasurer:	Jennifer L. Dunn	

DIRECTORS

Class of 2009:		Class of 2010:	
Judy Conti	x	Mark Cye	x
Tamara Dickey		Rachel Davis	x
Ed Thomas		John Galley	x
Debbie Cudzillo	x	Linda Hall	X

COMMITTEES:

Membership:	Jill Schaefer	
	Kristen Chapman	x
Patient Financ'l Svcs:	Suzanne Roccisano	
	John Galley	X
Reimbursement:	Paul Sweet,	x
	Russell A. Previte	x
Patient Access:	Debi Stull	
	Rose Taddio	
Davis Chapter Mgt.:	Susan Dybas	X
Activities:	Michael Sammarco	
	Mary Ann Miccichi	x
Website:	Robert Bragg	
Sponsorship	Susan Brown	x
	Peggy McDonough	
Educational Programs:	Jill Schaefer	X
	Rachel Davis	x
Newsletter:	Loralee Voelker	
	Bruce Liebel	x
Certification:	Bruce Liebel	x

Approval of Prior Minutes: Sue Brown and Susan Dybas with minor changes

Website Updates

Work on updating the website had been completed and the information should be completely current with the exception of some of the recent educational sessions. A plan was proposed to download the most recent member contact information from national on a monthly basis.

Region II Conference

The regions treasury balance is higher than that recommended by national. Suggestions to utilize this surplus included spending more money on the Regional Conferences and/or national speakers.

Institute & Coordinator's Expenses - A motion was made to approve the coverage of the conference and travel expenses for the coordinators of the region 2 conference (Bruce Liebel and Debbie Cudzillo). This was seconded by Linda Hall.

Community Service-

Ideas for worthwhile causes include sending care packages to active military units overseas. WNY chapter members have relatives that are serving. Bruce will obtain a list of allowable items. The day of caring was also discussed and different sites/organizations will be identified. Cornerstone, a home for abused women and children, is located in Buffalo and is always desperately in need of basic toiletries. Further planning and action items will be discussed at subsequent meetings.

Treasurer's Report -

The treasurer's report was reviewed at the board meeting. No questions or concerns were raised. Motion to approve was made by Susan Brown and seconded by Larry Nowak.

An outstanding invoice was discovered relating to the cost of last year's charge master session. PRC was never paid for last year's engagement. A check will be sent to cover these expenses

Education Report

License to grant CPE credits for the accounting area was received from the state and is valid for 3 years. It is important to keep track and report on the individuals who have been granted CPE's at HFMA educational event.

Audio conferences are available via national relating to education. Jill can forward the information if there is interest.

Planning has commenced for the Spring Institute. An effort will be made to cut down on expenses and increase sponsorship. Additional volunteers were requested. The conference is scheduled for Thursday, April 30 2009.

The following offerings are scheduled for November:

- November 4, 2008 New York State Medicaid Updates
- November 12, 2008 Sarbanes-Oxley Compliance for Nonpublic and Nonprofit Organizations

John Galley reported that the 3M APG presentation on October 10th is to be held at the WNYHCA unless response is greater than anticipated at which point the meeting will be moved to a location which will accommodate a larger group.

Quality reporting - Paul Sweet presented information relating to present on admission, hospital acquired conditions, and never events. NYS has taken the initiative to define never events and implement a "no pay" policy effective October 1, 2008. Recently NYS has released a draft guide and clarification related to billing and payment policies associated with hospital acquired and never events. Paul proposed an educational session in partnership with HANYs which would relate to these issues and billing regulations. The goal is to offer a session in late November or early December.

Newsletter

The next Newsletter will be printed on October 30th. Articles for publishing are due mid-October.

Committee Reports:

Membership

In July 3 new members were added, 46 dropped and in August 6 were reinstated and 1 transferred in. Letters were sent out letters to all people who had dropped and 5 additional members were reinstated. Review of the "drops" with assignment for follow-up. Further attention will be given to previous members to encourage reinstatement. Kristen also sent out information to local college institutions encouraging student membership. The cost is quite reasonable.

Sponsorship

Letters have been revised to incorporate the new logo. The letters will be sent out the beginning of October. At the next HFMA meeting, the responsibility for follow-up will be assigned for sponsors who have not responded.

Davis Chapter Management

All reports have been submitted within the required time frames. The ANI educational hours have yet to be credited by national even though they were submitted in August.

Patient Financial Services

A meeting is scheduled for October 30. It will be a joint meeting between PFS and Patient Access.

The price of the charge master session was discussed. It is important that the session include more information relating to the impact of the latest OPPS rule on each individual department. The group would prefer that basic coding concepts be left out of the presentation

Reimbursement

RCC and occupational mix is completed for both Medicare and Medicaid. The wage index audit is in process. It appears that the bad debt/charity care rules will be applied to past accounts in previous years based on year of settlement. A suggestion was made to reach out to national HFMA and determine how FI's across the country are applying these rules. A recent Medicaid audit is requesting payment back for ancillary and therapy services that are performed following a clinic visit even if performed at an unassociated facility.

Certification

Review classes are now being offered every Thursday. Participation has averaged 3-4 people for each session. The test is tentatively scheduled for Nov 17th or Nov 18th.

Social Events

Christmas event is scheduled for 12/4. Members will be free and guest will be charged for \$20. The time will be 6:30 – 8:30 pm.

Member Directory

Work will begin throughout the month on the new member directory. The final version is due by the second week of November. Our target date will be 11/1.

October Board Meeting

The next meeting is tentatively scheduled for Thursday afternoon October 30 at the Sonoma Grill

Respectfully submitted,

Christine Blidy
2008-2009 Chapter Secretary