



Board of Directors Meeting

Conference Call

Buffalo, NY

Tuesday, February 16, 2016

Meeting Record

Attendees:

Officers:		Committees	
President:	Christopher Eckert	LINK	P
President-Elect:	Ryan Caster	Educational Program	P
Secretary:	Steve Chizuk		P
Treasurer:	Paul Vinkle		A
Directors:			
Class of 2016:	David Bonk	Certification	P
Class of 2016:	Tracy Gates	Educational Program	P
Class of 2016:	Vanessa Hinderliter	Membership	A
Class of 2016:	Joseph Romano	Reimbursement	P
Class of 2017:	Justin Reid	Webinar	P
Class of 2017:	Rachel Davis	Davis Chapter Management	P
Class of 2017:	Mike Schoell	Social Events	P
Class of 2017:	Allison Spara	Communication	P
Co-Chairs:			
Co-Chair:	Seth Hennard	Assistant Treasurer	P
Co-Chair:	Bruce Liebel	Membership / Region 2	P
Co-Chair:	Christine Blidy	Region 2	A
Co-Chair:	Pam Thanki	Founders	P
Co-Chair:	Jill Johnson	Newsletter / Webmaster	P
Co-Chair:	Bob Levesque	Newsletter	P
Co-Chair:	Russ Previte	Reimbursement	P
Co-Chair:	Jim Stabel	Reimbursement	A
Co-Chair:	Cathy Hamilton	Revenue Cycle	P
Co-Chair:	Peggy McDonough	Revenue Cycle	A
Co-Chair:	Stephanie Bottomley	Social Events	P
Co-Chair:	Sandy Torrell	Sponsorship	P
Co-Chair:	Larry Nowak	Sponsorship	A
Co-Chair:	Mary Mahaney	Webinar	P
Co-Chair:	John Galley		A

X – Present

P – Phone

A – Absent

Guests: N/A

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<p>1. Welcome, Introductions The president called the meeting to order at 7:30 a.m. Eastern time and confirmed that a quorum was present.</p>
<p>2. Review Agenda The president reviewed the agenda. There were no additions to the agenda.</p>
<p>3. Review and Approve October 27, 2015 Board Minutes</p> <ul style="list-style-type: none"> • One Change • Approve minutes from 10/27/2015 Board of Directors Meeting with changes as mentioned • Motion to approve, second, all, no apposed
<p>4. Approve Financial Reports – February 16, 2016 Given by Seth Hennard – Treasurer</p> <ul style="list-style-type: none"> • Cash at about \$100,000 • New balance sheet accounts for sponsorships • 4 months since last financial report. \$28,000 worth of income since • Education on budget • Over budget in sponsorships • \$23,000 net profit as of February 9th, 2016 • Motion to approve, second, all, no apposed
<p>5. Presidents Report Given by Chris Eckert - President</p> <ul style="list-style-type: none"> • Slate of the 16-17 board has been approved and will be submitted to national • CBSC – 2 things left to accomplish • LTC attendees will be Steve, Ryan, Seth, Dave • Satisfaction survey distributed <ul style="list-style-type: none"> ○ 81% approval rating – 17% increase of last years ○ Went from 7th to 2nd in the region • Medal of honor <ul style="list-style-type: none"> ○ 3 individuals eligible – Jim Stabel, Stephen Gary, Debora Cudzilo ○ Will have a discussion via email on approval • Annual banquet will be June 9th at Russell's

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6. President-Elect Report (Education Overview)

Given by Ryan Caster – President-Elect

- Education program plan distributed
- 3,250 hours currently
 - LTC and Medicaid 101 large events that helped push budget
 - Goal has been met with 3,094 hours
 - Cost report scheduled for April 11 at Terry Hills
 - Save the dates will be going out
 - 300 national hours to date
- Education committee P/L
 - Most budgeted are at a loss offset by sponsorships
 - Budget off about \$4,000
 - Annual institute the largest expense
- Add new member session to list
- Region 2 webinar – May 11th webinar should be added, operation improvement is listed twice – Attachment 4

7. Certification

Given by Dave Bonk

- 2 members passed the exam – Stephanie Bottomley and Seth Hennard
- 1st sessions with region II has happened
- Proposal to reimburse expenses for the new exam
 - Reimburse up to \$600 if passed within a year
 - \$300 any time after that

8. Membership

Given by Bruce

- 1 short of goal
- Doing well in relation to other chapters

9. Sponsorship Review

Given by Sandy

- \$27,750 sponsorship revenue to date
- \$30,750 committed

10. Committee Reports:

Reimbursement

- HCRA audits going on – wave 1
 - More selected in February and March
- Annual cost report seminar
 - WNY hosting with Rochester
 - KPMP, DOH on conference, NGS as speakers
- 2014 ICR audit tool online is open
 - Due date is Wednesday March 2nd

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Revenue Cycle:

- Moving ahead with workers comp session

Social Committee:

- Slightly under budget this year
- Euchre tournament happened with about 40 attendees

Newsletter:

- Next deadline is April 1st

11. Other Business

- Directory will be distributed by March 1st
- Discussion on the chapter directory

12. Adjournment

The president thanked everyone for their participation. The meeting adjourned at 8:26 a.m. Eastern time. The next meeting is scheduled Tuesday, May 3rd, 2016 5:30 p.m. Eastern time.