



**Board of Directors Meeting**

Chef's – Board Retreat

Buffalo, NY

Tuesday, May 3, 2016

Meeting Record

**Attendees:**

<b>Officers:</b>		<b>Committees</b>	
President:	Ryan Caster	LINK	X
President-Elect:	Steve Chizuk	Educational Program	X
Secretary:	David Bonk	Certification	X
Treasurer:	Seth Hennard		X
<b>Directors:</b>			
Class of 2017:	Justin Reid	Educational Program	X
Class of 2017:	Rachel Davis		X
Class of 2017:	Mike Schoell	Webinar	X
Class of 2017:	Allison Spara	Social Events	X
Class of 2018:	James Stabel	Reimbursement	X
Class of 2018:	Pam Thanki		A
Class of 2018:	Chirico Rozsa	Sponsorship	A
Class of 2018:	Bruce Liebel	Membership	X
<b>Co-Chairs:</b>			
Co-Chair:	Kristen Davis	Communication	X
Co-Chair:	Vanessa Hinderliter	Membership / Region 2	X
Co-Chair:	Chris Eckert	Region 2	X
Co-Chair:	Eric Reeners	Founders	X
Co-Chair:	Jill Johnson	Newsletter / Webmaster	A
Co-Chair:	Liz Krause	Newsletter	X
Co-Chair:	Joseph Romano	Reimbursement / Sponsorship	X
Co-Chair:	Cathy Hamilton	Revenue Cycle	A
Co-Chair:	Mary Mahaney	Revenue Cycle	X
Co-Chair:	Chelsey Kelchlin	Social Events	X
Co-Chair:	David Brooks	Webinar	X
Co-Chair:	Bob Levesque	Strategic Plan Advisor	X
Co-Chair:	Stephanie Bottomley	Certification	A
Co-Chair:	Larry Nowak	Davis Chapter Management	X
Co-Chair:	Mary Mahaney	Webinar	A

**X – Present**

**P – Phone**

**A – Absent**

**Guests:** N/A

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### **1. Welcome, Introductions**

The president-Elect called the meeting to order at 5:30 p.m. Eastern time and confirmed that a quorum was present.

### **2. Review Agenda**

The president-Elect reviewed the agenda. There were no additions to the agenda.

### **3. Approve Financial Reports**

#### **Given by Seth Hennard – Treasurer**

- Cash at about \$96,000
- Not much activity since February
  - Cost report seminar and LTC are outstanding items
- About \$22,000 net income at this point
  - Final projection for the year will be about \$15,000
- Large distribution for Region II - \$11,000 instead of the \$4,000 that was budgeted.

### **4. Presidents Report**

#### **Given by Chris Eckert - President**

- June 8<sup>th</sup> – Annual banquet at Russell's
- Membership had a 3% increase
- Satisfaction at 81% - 6<sup>th</sup> in the country
- Won an ANI registration
  - Mike Schoell was the only applicant
  - 1<sup>st</sup>, 2<sup>nd</sup>, all approved for Mike to received

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### **5. President-Elect Report (Education Overview)**

#### **Given by Ryan Caster – President-Elect**

- Chapter year 16-17 prep
- Mini-LTC and LTC
  - Review of LTC
  - Mini-LTC
    - No longer full region, breakup of chapters
    - Usually send about 6 participants
    - June 5<sup>th</sup> and 6<sup>th</sup>
- Review of 16-17 chapter balance scorecard and changes to
- Review of important dates
- Review of by-laws
- Review of operating agreement
  - Will be changes to Mini-LTC language
- Review of national survey
  - Only 20% responded back
- Review of board meeting dates
- Review of educational plan
- Review of social plan
- Strategic plan discussion

### **6. Adjournment**

The president thanked everyone for their participation. The meeting adjourned at 7:00 p.m. Eastern time. The next meeting is scheduled Tuesday, June 28<sup>th</sup>, 2016 7:30 a.m. Eastern time.